



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
PO BOX 778
DOVER, DELAWARE 19903

JACK MARKELL
GOVERNOR

JENNIFER COHAN
SECRETARY

VIA WEBSITE POSTING

(302) 760-2030
FAX (302) 739-2254

December 31, 2015

Contract No. T200612502.02
Federal Aid Project No. DE-04-0003
Lewes Park & Ride and Site Work
Sussex County

Ladies and Gentlemen:

Enclosed is Addendum No. 2 for the referenced contract consisting of the following:

1. The Bid Proposal Cover, revised, to be substituted for the same page in the Proposal.
2. The Mandatory Pre-Bid Meeting Minutes are attached and become part of the contract.
3. During the meeting a question was asked regarding the DBE process, see page 7, line numbers 5-11 of the meeting minutes.

The answer can be found in the Proposal, page 12, Critical DBE Requirements, paragraphs 1-8, which addresses Good Faith Effort instructions. Also, page 13, the section titled, Guidance for Good Faith Effort.

Please note the revision listed above and submit your bid based upon this information.

Sincerely,

signature on file

James H. Hoagland
Contract Services Administrator

:jhh
Enclosure

STATE OF DELAWARE



DEPARTMENT OF TRANSPORTATION

BID PROPOSAL

for

CONTRACT T200612502.02

FEDERAL AID PROJECT NO. DE-04-0003

CFDA NO. 20.500

LEWES PARK & RIDE AND SITE WORK

SUSSEX COUNTY

ADVERTISEMENT DATE: December 7, 2015

PROSPECTIVE BIDDERS ARE ADVISED THAT THERE WILL BE A MANDATORY PRE-BID MEETING THURSDAY DECEMBER 17, 2015 AT 2:30 P.M. IN THE DelDOT ADMINISTRATION BUILDING, 800 BAY ROAD, DOVER, DELAWARE, 19903.

COMPLETION TIME: 292 Calendar Days

SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION
DELAWARE DEPARTMENT OF TRANSPORTATION
AUGUST 2001

Bids will be received in the Bidder's Room at the Delaware Department of Transportation's Administration Building, 800 Bay Road, Dover, Delaware until 2:00 P.M. local time January 12, 2016

In The Matter Of:

*Delaware Department of Transportation
Contract No. T200612502.02*

*Pre-bid Meeting for Contract
December 17, 2015*

*Wilcox & Fetzer, Ltd.
1330 King Street
Wilmington, DE 19801
email: depos@wilfet.com, web: www.wilfet.com
phone: 302-655-0477, fax: 302-655-0497*



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION

Pre-bid Meeting for Contract
T200612502.02 Lewes Park & Ride and Site Work

DelDOT Administration Building
800 Bay Road
Dover, Delaware

December 17, 2015
2:30 p.m.

-- TRANSCRIPT OF PROCEEDINGS --

WILCOX & FETZER
Registered Professional Reporters
1330 King Street - Wilmington, Delaware 19801
(302) 655-0477
www.wilfet.com



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1 MR. KOVACS: Good afternoon,
2 everyone. My name is Bob Kovacs, and I'm a
3 contracts coordinator here with DelDOT. This
4 is Mr. John Kotula. He's the project manager
5 for this project. This is a mandatory pre-bid
6 meeting for Contract No. T200612502.02. This
7 is for the Lewes Park & Ride and Site Work in
8 Sussex County.

9 We have a sign-in sheet going
10 around. Please sign in. Try to write as neat
11 as you can. You must sign in in order to
12 submit your bid, so I want to make sure I have
13 all your information so everyone's able to
14 submit.

15 The reason for the meeting, one
16 is to pass along some information, and two is
17 we are required to come up with a
18 subcontractor category list for this project.
19 So at some point we'll need to do that.

20 Once we get all the categories,
21 I'll publish them on the website as an
22 addendum, and then all I need you to do is go
23 out there and grab that new category listing
24 and fill it out completely and submit that



1 with your bid. You must submit it with your
2 bid, actually.

3 In fact, we've had some problems
4 in the past, so I just want to go over a few
5 things. The listing as so published shall be
6 final and binding upon all bidders and the
7 agency and shall be filled out completely in
8 full without any abbreviations.

9 So the list is going to look,
10 obviously, something like this, and I'll list
11 the categories that we come up with. You'll
12 just need to fill in each category. Don't
13 abbreviate. If a bidder intends to do any
14 subcontract work themselves, they need to list
15 themselves as that subcontractor. In other
16 words, don't leave it blank. Fill it in.

17 But you only want to do that if
18 you, the bidder, is duly licensed by the State
19 to engage in such specialty work, that you
20 customarily perform that specialty work as a
21 subcontractor would, and that the bidder is
22 recognized in the industry as a bona fide
23 subcontractor who does the work routinely.
24 And if that's the case and you want to do it



1 yourself, then just list yourself.

2 If you have any questions after
3 the meeting that you don't think of during the
4 meeting, just send it to our dot ask web
5 address, our email box. It's right here. If
6 you don't have it, just grab it on your way
7 out. And we'll answer the questions as quick
8 as we can, and then we'll post them for
9 everyone to read, the questions and answers,
10 make sure we all try to stay on the same page.

11 When asking questions today, I
12 ask that you please state your full name, who
13 you represent so we can get a good recording
14 of who's speaking. And just please do that
15 every time you need to ask a question.

16 I want to go over a few bidders
17 notes real quick just as a reminder. There's
18 a breakout sheet with this project. I just
19 want to reiterate the breakout sheets must be
20 submitted either with your bid documents or
21 seven calendar days following the bid due
22 date. So you can fill out the breakout sheet
23 and turn it in with your bid, or you have up
24 to seven calendar days to turn it in to us



1 after the bid opening.

2 This project incorporates an
3 Appendix A. It's out on the web. I'm sure
4 you guys are all aware of it. That's just a
5 reminder to make sure to look at that.

6 This particular proposal has
7 Federal Transit Administration language. I
8 believe it's six -- five extra forms you'll
9 need to fill out.

10 The first one is Buy American
11 certification, and it's listed in the
12 proposal. You'll see it in the package. As a
13 reminder, this deals with steel and iron, and
14 any steel and iron must be manufactured in the
15 United States. And when you fill out this
16 form, you're either filling in the top
17 portion, a certification of compliance, or the
18 bottom portion, which is noncompliance. Don't
19 fill them both out. Just whichever one
20 applies to you, fill that one out, turn it in.

21 There's a certification of
22 eligibility that needs to be filled out. It's
23 a small form but needs to be notarized, as a
24 reminder. So please make sure you sign it and



1 get it notarized.

2 Same with the certificate of
3 non-collusion, needs to be notarized as well.

4 Then we have two more forms that
5 don't need to be notarized but they need to be
6 signed and filled out and dated. One is the
7 certification of restrictions on lobbying.
8 The other one deals with debarment,
9 suspension, and other responsibility matters.

10 So just as a reminder, make sure
11 you fill in these forms completely and fill --
12 as well as the regular certification statement
13 and your bid bond, just make sure you fill all
14 this out together when you turn in your bid as
15 well as the breakout sheet unless you want to
16 turn that in seven days later. It's up to
17 you.

18 This project also has a DBE goal
19 of 7 percent, which basically means that
20 7 percent of your total bid you need to use
21 DBE DelDOT certified vendors to accomplish
22 that portion of the work.

23 And there's DBE language in the
24 proposal itself as well as you can go on our



1 deldot.gov website and click on civil rights,
2 and that will explain everything there, and it
3 also will give you a listing of the DBE DelDOT
4 certified vendors as well.

5 C.G. WARE: Chuck with Kent
6 Construction. Does due diligence come into
7 play here?

8 MR. KOVACS: As far as?

9 C.G. WARE: DBE. If we can show
10 documentation of where we contacted and nobody
11 wants to play in our sandbox.

12 MR. KOVACS: Yes. Just like in
13 the past where you can fill out that, send it
14 in, and that will be looked at.

15 That's all I have for now. I'll
16 turn it over to Mr. Kotula. And when he's
17 finished we'll attempt to get together a
18 subcontract category list, then we'll wrap it
19 up.

20 MR. KOTULA: I'll just briefly
21 describe the work that we're doing here. This
22 is the park and ride, which is a 248-space
23 park and ride. And the park and ride portion
24 will be pervious concrete. Then we have the



1 entrance off of Route 1 and the exit. This is
2 the bus lane, and the bus alighting area will
3 be coming in this way.

4 We'll have roads that connect to
5 Shady Lane. There will be an exit that is bus
6 only. And then the main entrance for
7 passenger vehicles will be coming in off of
8 Shady Lane, and that's how they will be
9 leaving also. There will be gated roadways
10 for the buses, so passenger vehicles don't
11 utilize those roads.

12 There will be a bathroom
13 facility, shelters for passengers waiting.
14 There is a utility room, which is in the
15 plans, and you can see that. Then throughout
16 there's lighting for the site, and there will
17 be site security requirements.

18 With the parking lot, just note
19 that there are electric car charging stations
20 to be incorporated, and then there's the
21 stormwater management retention areas. The
22 only roadwork outside of the project is along
23 Shady Road.

24 There is a building that needs to



1 be demolished. And there is an existing
2 underground storage tank, an old heating oil
3 tank.

4 When the contract is ready to go
5 into construction, the facility will be fully
6 abated. We've had most of the asbestos
7 removed. There's only some flashing that
8 needs to be taken, very minor work that only
9 involves a day or two of work, so we'll have
10 plenty of time to take care of that.

11 C.G. WARE: Chuck with Kent
12 Construction. Has any soil testing been done
13 around that heating oil tank?

14 MR. KOTULA: No. Not to my
15 knowledge. I would have to go back and
16 revisit it, but I don't believe there was any
17 testing done.

18 C.G. WARE: They had issues out
19 at Pearsons Corner where they were doing work
20 and there was an old gas station there and
21 there was no testing done prior to the work
22 starting, and it caused all kinds of problems.
23 I was just wondering if...

24 MR. KOTULA: I would recommend to



1 ask any questions. We had questions on this
2 last time, and I'd much rather go back to my
3 notes to specifically answer them, such as the
4 size, which I don't believe is known, but
5 because it's heating oil, we have an estimate
6 on it.

7 I don't remember any DNREC
8 violations, and I forget offhand if it was
9 even registered with DNREC. So if you could
10 ask the question, I could give you the proper
11 answers.

12 MIKE DAVIS: Mike Davis, Diamond
13 Materials. So removal of the tank is under
14 this contract?

15 MR. KOTULA: Yes.

16 MIKE DAVIS: As part of removal
17 of structures and obstructions?

18 MR. KOTULA: Yes. Now, it's an
19 underground storage tank, so there is the
20 issue of abandoning in place.

21 MIKE DAVIS: The option?

22 MR. KOTULA: Yes.

23 MIKE DAVIS: Second question, why
24 wasn't the contract awarded the first time



1 around?

2 MR. KOTULA: The contract wasn't
3 awarded the first time around. That was a
4 decision that was made that due to the budget
5 that was established for the contract, that it
6 exceeded the budget and we wanted to try to
7 handle it in pieces, as in different phases.
8 And that's what we're going to do. This is
9 the first phase of essentially a very similar
10 project.

11 MR. KOVACS: Any other questions
12 you can think of? Like I said, if not, just
13 send it to us, and we'll get them answered as
14 quick as we can.

15 PETE GERARDI: Pete Gerardi,
16 Gerardi Construction. Is there any fuel in
17 that tank now?

18 MR. KOTULA: I do not -- I don't
19 remember offhand.

20 MR. KOVACS: Anyone else?

21 MATT TARR: Matt Tarr, Guardian
22 Environmental. Is there a permit required for
23 the building itself, or is it a prefab
24 building?



1 MR. KOTULA: They're prefab
2 buildings.

3 MR. KOVACS: Has everyone signed
4 in? Can you pass that back, sir?

5 Since we're sitting here, do you
6 guys want to come up with a quick list of
7 subcontract categories? I mean, I have a few
8 that we think may be needed such as pervious
9 concrete, plumber, asphalt, electrical,
10 regular concrete. How does that sound?

11 CORKY JACOBI: The only building
12 is that maintenance building, that little
13 shed?

14 MR. KOTULA: The buildings
15 technically are two passenger shelters, a
16 prefabricated bathroom, and a prefabricated
17 utility building.

18 CORKY JACOBI: So what do you
19 need the plumber for?

20 MR. KOTULA: To hook up the --
21 you have to get the plumbing in place to the
22 bathroom.

23 CORKY JACOBI: So there's going
24 to be plumbing. You got soil on site?



1 MR. KOTULA: Yes.

2 THE REPORTER: Can I have your
3 name, sir?

4 CORKY JACOBI: Corky Jacobi with
5 The Cobi Group, C-o-b-i.

6 MR. KOVACS: Is there anything
7 you want to add or take away or don't care?
8 It's like pulling teeth trying to get
9 subcontractor categories anyway. Like I said,
10 does that sound right to you guys?

11 CORKY JACOBI: Yeah.

12 MR. KOVACS: Everyone is in
13 agreement?

14 MIKE DAVIS: Yes. The fewer the
15 better.

16 MR. KOVACS: All right. So, once
17 again, it's pervious concrete, plumber,
18 asphalt, electrical. I had said concrete, but
19 asphalt pretty much.

20 MR. KOTULA: You have asphalt and
21 concrete. Do you want them separated?

22 MIKE DAVIS: I think they would
23 be two different trades.

24 MR. KOVACS: So those five items.



1 All right. I'll have the sign-in sheet and
2 the subcontractor category list on the web by
3 tomorrow afternoon for everyone. That's all I
4 have.

5 Do you have anything else?

6 MR. KOTULA: No.

7 MR. KOVACS: If nobody else has
8 anything, that concludes the meeting. Just
9 make sure everyone signs in so you're all
10 eligible to submit a bid.

11 (Meeting concluded at 2:48 p.m.)

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REPORTER'S CERTIFICATE

I, SUSAN ARNOLD YODER, Registered Professional Reporter and Notary Public, do hereby certify that the foregoing record, pages 1 through 14 inclusive, is a true and accurate transcript of my stenographic notes taken on December 17, 2015, in the above-captioned matter.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 19th day of December, 2015, at Wilmington.



SUSAN ARNOLD YODER, RPR, CRR



A	back (3) 9:15 10:2 12:4	CG (4) 7:5,9 9:11,18 charging (1) 8:19	deldotgov (1) 7:1 demolished (1) 9:1
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